

Admission Policy

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1. Purpose:

- 1.1 This policy document outlines the guiding principles and procedures for the enrolment of students at the University

2. Scope:

- 2.1 This policy covers admission standards for applicants from domestic and foreign countries to all the courses offered by the University.

3.Principles:

- 3.1 Our objective is to select students from a large pool of applicants, by following a fair and equitable review process. Further, the University is devoted to select students with potential from a wide range of backgrounds who are motivated to succeed on our stimulating programmes/courses and facilitate their evolution into a valuable contributor to the society.
- 3.2 The University will promote its courses at national as well as international level among all groups of people, who may benefit from its provision. University will identify courses or programmes where there is less participation by women candidates and may conduct special awareness programmes/campaign in the local community to encourage their participation.
- 3.3 The University is committed to ensure that students have equal access to education and does not discriminate based on gender, civil status, family status, sexual orientation, religion, age, disability, race, socio- economic background, with the exception of special circumstances, where quotas may be set aside to encourage participation by underrepresented groups.
- 3.4 Academic council decides the minimum eligibility criteria for all the programs based on the recommendations made by the respective Board of Studies.
- 3.5 University will make an offer and admit students based on academic and other eligibility criteria, which is subject to further investigation to determine whether suitable adjustments can be implemented to first graduate students and underrepresented groups (minorities, low income students, lateral

entries, female, transgender, refugees and differently abled students). University shall allow reasonable relaxation in threshold in special cases where students have extenuating circumstances, and other contextual factors for example, but not limited to, any ongoing hardships.

3.6 The University may provide a reasonable relaxation in admission to the students from SAARC and under developing countries.

3.7 The University may provide concession/waiver in tuition/mess/accommodation fee for students from underrepresented groups subject to recommendations made by the Academic council and verification of background data by Division of Students' welfare.

3.8 The University offers merit scholarships for students based on their score in entrance exam conducted by the university.

3.9 Special preference in admissions and/or waiver/scholarship may be given to women and transgender applicants taking into consideration, their possible extenuating circumstances and contextual factors.

4. Responsibilities:

4.1 The admission department at University will ensure that policies and procedures regarding admissions are carried out fairly, consistently and in accordance with university aims and objectives, and in compliance with applicable legislation.

4.2 The academic council frames the eligibility criteria for all the courses in the University.

4.3 Fee fixation committee is responsible for fixing up the fees structure for various courses.

4.4 The Student, Recruitment, Marketing, and Events team manages recruitment and outreach functions such as Open Days, Applicant Visit Days, school visits to provide hard copy and digital materials to promote the University's programmes and related opportunities.

5. Legislation:

5.1 Admission requirements will be in accordance with applicable government and university legislation and standards, as well as University policies and procedures.